

MINUTES
STATE BOARD FOR COMMUNITY AND JUNIOR COLLEGES
July 16, 2004

The regular meeting of the State Board for Community and Junior Colleges was held on Friday, July 16, 2004, at 9:00 a.m., in Azalea D room at the Beau Rivage in Biloxi, Mississippi.

Members present: Mr. Napoleon Moore, Mr. Jimmy Murphy, Dr. Dorothy Nelson, Ms. Patricia Randall, Mrs. Brenda Yonge and Ms. Veldore Young.

Members not present: Major General Denver Brackeen, Mr. George Walker and Mr. Lawrence Warren.

Staff in attendance: Dr. Wayne Stonecypher, Mr. John Adcock, Dr. Randall Bradberry, Dr. Larry Day, Mrs. Marilyn Gardner, Mrs. Deborah Gilbert, Mr. Jim Southward and Mrs. Denise Walley.

Guests in attendance: Dr. Vivian Presley – Coahoma Community College; Dr. Bill Smith – Institutions of Higher Learning; Mrs. Jeanette Atkins – Itawamba Community College; Dr. Olon Ray – Mississippi Educational Involvement (MSEI); Mr. Jack Ramsey, Mr. John Cunningham and Dr. Johnny Allen – Northeast Mississippi Community College; Mr. Chuck Rubisoff – Attorney General's Office; Dr. Willis Lott, Mr. Hal Higdon, Dr. Rick Christmas, Ms. Cheryl Thompson-Stacy, Mr. Reginald Sykes – Mississippi Gulf Coast Community College; and Dr. Larry Bailey – Mississippi Delta Community College.

CALL TO ORDER

In absence of the Chair and Vice-Chair, Dr. Wayne Stonecypher called the meeting to order at 9:05 a.m.

PRELIMINARIES

Mrs. Brenda Yonge gave the invocation. Introductions were made. Due to the fact that a quorum was not present, Dr. Stonecypher recommended that reports that did not require action be given until a quorum was met.

REPORTS

MACJC Report

Dr. Vivian Presley, Chair of the MACJC, reported that the last meeting the Association had was in conjunction with the MACJC Legislative Workshop on June 3-6, 2004. The Association approved recommendations that will be presented to the LBO for the upcoming Legislative session. These recommendations were approved by the Board and will be presented to the Trustees during their meeting this weekend. Capital improvements and mid-point salaries are two (2) areas that the colleges have put as top priority for the upcoming year.

Mississippi Educational Involvement (MSEI)

Dr. Olon Ray presented a report from the Mississippi Educational Involvement (Exhibit A). Dr. Ray explained that there are specific concerns relating to Mississippi's most challenging problems due to products of a culture that undervalues good education. Education problems are not perceived by many Mississippians as being a matter of great urgency and therefore do not receive the attention and responses required for a solution. Educational programs at all

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levels (K-12, community colleges and universities) are not well-aligned and focused on many of Mississippi's most significant needs. He also stated that racial division still appears to be a handicap in the state.

In closing, Dr. Ray stated that the MSEI adopted six (6) recommendations of the *Mississippi Summit on Higher Education* report: Raise the educational aspirations of our citizens; Ensure that all our children are ready to learn before they enter school; Boost the quality of teaching and learning in our elementary and secondary schools; Increase high school, college, and university graduation rates; Expand adult lifelong learning, worker training, and professional development; and Increase the level of activity in university research and development.

APPOINTMENT OF TEMPORARY CHAIR

Dr. Stonecypher opened the floor for nominations for a temporary Chairman to lead the meeting.

Ms. Pat Randall made a motion, seconded by Mr. Jimmy Murphy, that Mrs. Brenda Yonge be appointed as temporary Chairman for the current meeting. **Motion passed unanimously.**

Approval of the Minutes of the June 8, 2004, Special Called Meeting

Upon a motion by Ms. Veldore Young and a second by Mr. Napoleon Moore, the Board **voted unanimously** to approve the minutes of the June 8, 2004 special called meeting.

Review and Approval of Agenda

Upon a motion by Ms. Veldore Young and a second by Dr. Dorothy Nelson, the Board **voted unanimously** to approve the agenda.

Executive Director's Report

Dr. Stonecypher began by explaining that in 2000, 26% of Mississippi's adult population (25 years old and older) did not have a GED or High School Diploma. Part of the 10 year goal was to bring Mississippi's percentage down to the National level (18%). Amazingly, according to a recent special census, Mississippi dropped from 26% to 18.8%.

Dr. Randall Bradberry reported that Mississippi currently has 36,614 students enrolled in ABE classes (having attended 12 or more hours), which places our state as number twenty (20) in the nation. He encouraged Board Members to attend a GED graduation in their area, if they have not done so in the past.

Dr. Stonecypher stated that an orientation for the two (2) new community college presidents took place at the State Board office on this past Wednesday. The Board Office is looking forward to working with Dr. Rick Young at East Mississippi Community College and Dr. Johnny Allen at Northeast Mississippi Community College; both Presidents started their new positions July 1, 2004.

There have been several invitations to the Board to hold their meetings on the college campuses. The Board is scheduled to go to Northeast Community College on October 14-15, 2004. Other invitations include Northwest Mississippi Community College and Mississippi Gulf

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Coast Community College. Upon a motion by Mr. Jimmy Murphy and a second by Ms. Patricia Randall, the Board **voted unanimously** to hold the January 2005 Board Meeting at Northwest Mississippi Community College.

Dr. Bradberry reviewed the 2006 Legislative Recommendations that will be presented to the LBO office prior to the 2005 legislative session. The Trustees Association will review the recommendations and Dr. Muse, as Chair of the Legislative Committee, will ask for their endorsement at the upcoming meeting this weekend. Dr. Lott is also working on Bond Bills to support master plans for facilities.

Dr. Bradberry introduced Mr. Chuck Rubisoff, the Attorney General representative for the State Board office, and explained a recent out-of-state residency opinion that has led to the need to present a bill to change wording to current law. At the present time, residency is based on the address of the father, even if the parents are divorced and the student lives with the mother.

Due to the fact that funding through the legislature has been cut, Dr. Stonecypher stated that the colleges might be looking at a tax increase through the counties to help generate additional funds to operate the campuses. This will be brought to the Board for discussion at the next Board meeting.

Mrs. Deborah Gilbert discussed a strategy using FTE cost per student of the K-12 and university levels verses the community college, as a justification for an increase in funds at our upcoming legislative hearing.

Dr. Stonecypher presented the Alabama College System Enrollment Report (Exhibit B) and an article on California's Community Colleges (Exhibit C).

****The meeting recessed at 10:15 a.m. and reconvened at 10:30 a.m.***

Workforce Report

Dr. Stonecypher stated that the Board and others will need to come together on how to get additional funds and how to distribute it for Career-Technical Education. One problem at this time is not having the funds to pay for additional programs and instructors in allied health to cover the demand. Many students are turned down, due to the fact that there are not enough slots available. Example: Northeast Mississippi Community College's Associate Degree Nursing program received over 700 qualified applicants, but was able to admit only 150 students.

Location of Summer 2004 Classes

Dr. Larry Day reported that there have been no additional requests for Summer classes since the June meeting.

Final Approval of Policies

During the June Board Meeting, six (6) policies were given approval to begin Administrative Procedures. These policies were on file for 30 days with no comments or questions filed; and are, therefore, ready for the Board's final approval. The policies are as follows:

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- 2005 Workforce Project Guidelines
- Electronic Enrollment Audit (e-Audit) Policy Change
- Revision on Standards of Accountability
- Practical Nursing Self-Study Process
- Standards on Nursing
- Equipment Manual for Post-Secondary Career-Technical Education

Upon a motion by Mr. Jimmy Murphy and a second by Ms. Veldore Young, the Board **voted unanimously** to give final approval for the above named policies.

Retirement List

Dr. Bradberry provided an updated copy of the Retirement List of community college personnel that retired as of June 30, 2004 (Exhibit D).

Office of Civil Rights Report

Mr. John Adcock stated that the State Department of Education informed our office on June 16th that methods of administration are due with the Office of Civil Rights on July 1, 2004, regarding the guidelines for eliminating discrimination and denial of service on the basis of race, color, national origin, sex and handicap in vocational education programs. Due to short notice, we have been given an extension. Mr. Adcock will be working with the colleges to see that their policies are in compliance with the guidelines. He presented a draft copy of the *Methods of Administration in Compliance with Office of Civil Rights – United States Department of Education* (Exhibit E). The guidelines will be brought to the Board for approval at the next meeting.

Appointment to the Jailer Officer Standards and Training Board

Dr. Bradberry referred to a memo that was sent to the Board regarding an appointment to the Jailer Officer Standards and Training Board that became available when Dr. Tommy Davis retired (Exhibit F). Dr. Bradberry sent an inquiry to the presidents of the colleges for recommendations and received a request from Dr. Larry Bailey, President of Mississippi Delta Community College, to be considered for the appointment. Upon a motion by Ms. Veldore Young and a second by Dr. Dorothy Nelson, the Board **voted unanimously** to appoint Dr. Larry Bailey as the representative to the Jailer Officer Standards and Training Board.

Finance Report

Mrs. Deborah Gilbert presented the items on the Finance Agenda as follows:

Upon a motion by Ms. Veldore Young and a second by Ms. Patricia Randall, the Board **voted unanimously** to approve the General Fund 2298 Disbursements for August and September, both in the amount of \$5,071,363 (Exhibit G).

Upon a motion by Ms. Patricia Randall and a second by Mr. Jimmy Murphy, the Board **voted unanimously** to approve Budget Contingency Fund Disbursements from Fund 3296 for July 2004 in the amount of \$1,232,486 (Exhibit H).

Dr. Larry Day presented the Quarterly Capital Improvement Report (Exhibit I), which does not

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require Board action.

Upon a motion by Ms. Veldore Young and a second by Mr. Napoleon Moore, the Board **voted unanimously** to approve the Interagency Agreement with the Attorney General's Office for services between July 1, 2004 and June 30, 2005, in the amount of \$22,189.20 (Exhibit J).

Upon a motion by Ms. Veldore Young and a second by Mr. Napoleon Moore, the Board **voted unanimously** to approve a Contract Agreement with Mississippi Public Broadcasting for operations of the Community College Network (CCN) in the amount of \$30,000 (Exhibit K).

Upon a motion by Ms. Veldore Young and a second by Mr. Napoleon Moore, the Board **voted unanimously** to approve a Memorandum of Understanding between the SBCJC and IHL related to monitoring, maintenance, and support of the OC3 connection for Internet services (Exhibit L).

Mrs. Gilbert presented the Financial Statements as of June 30, 2004 (Exhibit M). Action by the Board was not required.

Travel Authorizations

Mrs. Young asked if there were requests for travel reimbursement for events other than regularly scheduled Board meetings. Upon a motion by Dr. Dorothy Nelson and a second by Mr. Jimmy Murphy, the Board **voted unanimously** to approve travel authorizations as follows:


Any members who attend the MAC Conference that will be held in October 2004.

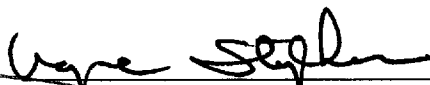
OTHER BUSINESS

Dr. Nelson stated that she was at a meeting recently at the Greenville Higher Education Center, where Dean Magdalene Abraham announced that Mississippi Delta Community College received an excellent review report from SACs.

ADJOURNMENT

There being no further business, the meeting adjourned at 11:10 a.m.


Mr. George Walker, Chairman


Dr. Wayne Stonecypher, Executive Director

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Exhibits

Mississippi Educational Involvement Report-----	A
Alabama College System Enrollment Report-----	B
Article on California's Community College -----	C
Updated Retirement List of Community College Personnel-----	D
Methods of Administration in Compliance with Office of Civil Rights -----	E
Request for Appointment for the Jailer Officer Standards and Training Board -----	F
General Fund 2298 Disbursements for August and September -----	G
Budget Contingency Fund Disbursements from Fund 3296 for July-----	H
Quarterly Capital Improvement Report -----	I
Interagency Agreement with the Attorney General's Office -----	J
Contract Agreement with MS Public Broadcasting for Operations of CCN -----	K
MOU between the SBCJC and IHL - Support and Connection for Internet Services-----	L
Financial Statements-----	M
Workforce Guidelines for 2005 -----	N